

April Meeting Minutes

Zoom Recording

[https://us06web.zoom.us/rec/share/Ear6Q9nNxRH8bAsXecYWU44EMOPgElqt75B8w6Jz5FQK](https://us06web.zoom.us/rec/share/Ear6Q9nNxRH8bAsXecYWU44EMOPgElqt75B8w6Jz5FQKM_mDmFEHEtx6LPGr9sGz.VDMrA2tSDxAqUSVY?startTime=1682031681000)

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Passcode: s1G\$.X#H

Attendance (13 present, not all entered attendance in chat)

PTA Pres. Shannon

Adena Levy

Allison Horton

Ember Taylor

Lynh Berenbaum

Donna Nguyen

Principal Andrew Pratt

Tricia Suri

Debra Kazemi

PTA MEETING AGENDA

Date: 4/20/2023

Time: 7:00PM

Secretary's notes in purple, Sixth Grade Party Information Noted at End

Facilitator: Shannon Papoulias – PTA President

Board members

Shannon Papoulias, PTA President | June Deng, VP Membership | ChunXue Ren, VP Fundraising | Allison Horton, Treasurer | Ember Taylor, Secretary | Andrew Pratt, Principal

*Note: This meeting is being held via zoom (and recorded) and any inappropriate behavior or content will be removed, and the meeting will be terminated if necessary.

Time	Item	Owner
7:00PM	Welcome – Call to Order (We follow Robert's Rules)	Shannon Papoulias
7:02PM	Approval of last meetings minutes – March 2023 Minutes will be reviewed on screen and must be approved by quorum vote	Shannon Papoulias

7:05PM

Principals Report Quick Welcome and Thank yous to the PTA and parents who support the school, Principal Pratt was kind enough to attend while supporting his own family's sporting events.

Andrew Pratt

Presidents Report

- Welcome and Thank You
- We had a successful author visit with Brenda Maier on 4/12
- We had an amazing turnout for our Panther Dance on 4/13. Thank you to Kimberly for coordinating!
- *We received \$249.65 from Sisters Thai and \$220.57 from Big Buns! We also received \$40 from Colonial Kettle Corn!
- Yearbook sales ended on 4/13
- Upcoming PTA Events

*FHS Pyramid Wellness and Safety Fair on 4/25 from

6-

8pm at Fairfax High School

*Family Night Out at The Auld Shebeen on 4/27.

(Preorder by phone on the 26th if you would like a family meal). 18% of sales goes back to our school!

7:10PM

*STAFF APPRECIATION WEEK starts 5/8 – 5/12

Shannon
Papoulias

*Next (and last of the year) PTA meeting 5/18 @7pm via zoom

*Family Night Out at Moby Dick House of Kabob on 5/18. 20% of sales goes back to our school!

*Stay tuned for information about ordering next years school supplies from Campus Survival Kits

*Book Fair for next year 10/13-10/20

*Kindergarten Tour 6/1 @ 9:15am – a walk around the school.

*Brewster's Ice Cream Scoop Night 6/6

- New Business/Ideas

*Open Positions for next year, including co-chairs

-Open Positions are Treasurer, VP of Membership, Staff Appreciation (and Co-Chair), Spirit Wear Chair, Family Night Out Chair, Kindergarten Orientation Chair and Bingo Night Chair.

-New positions next year that we need filled are
Volunteer Chair & Co-chair. Grade level Reps.
And
Translators.

7:20PM Treasurers Report Allison Horton

7:30PM VP of Fundraising Report
● Shoe Drive completed in February raised \$446
● Fundraising opportunities for end of year and next year Chun Ren

7:35PM Committee Reports
● Debra Kazemi
*Staff Appreciation week in May
● Meredith Lee
*Movie night in the works for next fall

7:45PM Suggestions/Comments

8:00PM Adjournment

Sixth Grade Party Parent Meeting on Wednesday via Zoom–All Sixth Grade Parents are encouraged to attend!

Topic: 6th Grade Party Parent Meeting

Time: Apr 26, 2023 07:30 PM US/Eastern

Meeting ID: 813 2482 1657

Passcode: 205768

<https://us06web.zoom.us/j/81324821657?pwd=V1h3VXV2TERubTRKMFBpYkdiNndXZz09>

Treasurers Report: Posted Shared Financials

Ending Bank Balance \$39,384.77

Last Updated: 4/19/23

Register Balance	\$ 37,869.74
Library Restricted Funds/Book Fair	\$ 10,304.15
Reading Grant	\$ 444.91
Reserved Funds - GOTR	\$ 260.27
Reserved Funds - Food Pantry	\$ 3,000.00

Revenues	Exp	Variance	Receipts	Expenses
Fall Fundraiser (plus Shoe Drive)	\$18,500.00	\$12,788.70	\$12,910.26	\$121.56
PTA Membership	\$2,500.00	\$3,381.39	\$4,431.90	\$1,050.51
Donations- General/Non-Designated	\$0.00	\$150.00	\$150.00	
Donations - Monday Activities	\$0.00	\$0.00		
Donations - Principal's Fund	\$0.00	\$40.00	\$40.00	
Donations - Staff/Teacher Appreciation	\$0.00	\$300.00	\$300.00	
Donations - 6th Grade Party	\$0.00	\$1,521.00	\$1,521.00	
Donations - Businesses	\$500.00	\$1,000.00	\$1,000.00	
Family Night Out	\$1,500.00	\$1,022.24	\$1,547.76	\$525.52
Store Redemption Programs	\$750.00	\$535.89	\$535.89	
Spirit Wear	\$250.00	-\$425.78	\$615.00	\$1,040.78
Spring Event (Fun Fair)	\$1,000.00	\$0.00		
Spring Fundraiser (Mathnificent)	\$0.00	\$101.30	\$101.30	
Bingo Night	\$500.00	-\$52.50		\$52.50
Panther Dance/Earth Day Dance	\$500.00	\$995.25	\$2,783.25	\$1,788.00
Family Events***	\$500.00	\$1,233.31	\$2,081.30	\$847.99
Flowergram	\$600.00	\$0.00		
Movie Night	\$50.00	-\$683.58	\$190.25	\$873.83
Yearbook	\$1,000.00	\$593.00	\$593.00	
School Supplies	\$395.00	\$395.00	\$395.00	
	\$28,545.00		\$29,195.91	\$6,300.69

	Expenses	to Spend	Expenses
PTA Board Discretionary/Overhead	\$5,000.00	\$3,351.53	\$1,648.47
Audit 2021-22 School Year	\$415.00	\$30.00	\$385.00
Insurance	\$400.00	\$23.00	\$377.00
Bank & PayPal Charges and Bad Debts	\$300.00	\$290.00	\$10.00
Principal's Acct	\$4,750.00	\$2,711.33	\$2,038.67
Grade Level Purchases*	\$7,500.00	\$3,156.36	\$4,343.64
Other Learning Purchases (Specials)**	\$6,000.00	\$4,806.48	\$1,193.52
Staff Appreciation	\$5,000.00	\$2,999.07	\$2,000.93
Teacher Conferences	\$1,000.00	\$1,000.00	
Teacher Welcome Back Breakfast	\$775.00	\$10.35	\$764.65
6th Grade Party	\$500.00	\$500.00	
Kindergarten Orientation/Tears & Cheers	\$225.00	\$186.13	\$38.87
Writers Anthology	\$500.00	\$500.00	
Courtyard	\$750.00	\$545.57	\$204.43
Cultural	\$2,000.00	\$2,000.00	
Special Ed Awareness	\$200.00	\$200.00	
Fairfax HS Graduation Night	\$100.00	\$0.00	\$100.00

*\$1000/grade for grades K-6; \$500/Pre-K